

THE ONTARIO BIRD BANDING ASSOCIATION

CONSTITUTION

(Revised February 23, 2002, March 2014)

NAME AND OBJECT

1. The name of the Association shall be **THE ONTARIO BIRD BANDING ASSOCIATION**. Its objectives shall be: the study of ornithology, especially by means of banding and other marking techniques; the promotion of ornithological investigations and the publication of scientific and educational papers pertaining to these subjects, particularly within the Province of Ontario; and cooperation with organizations with similar objectives.

MEMBERSHIP

2. The Association shall consist of Regular, Life, Honorary, Institutional and Associate Members. Subject to the approval of the Executive Committee, any person supporting the objects of the Association may become a Regular Member upon application in writing to the Membership Secretary and payment of the annual subscription.

Subject to the approval of the Executive Committee, any person supporting the aims of the Association may become a Life Member upon application in writing to the Membership Secretary and payment of the Life subscription.

Institutions may become Institutional Members upon application in writing to the Membership Secretary and payment of the annual subscription. Institutional Members receive copies of OBBA publications but are not entitled to any other membership privileges.

A bird observatory or other organized banding group in Ontario, which shall be deemed to include its members, may become an Associate Member upon application in writing to the Membership Secretary. Payment of an annual fee, which may vary from year to year, provides its members with Legal Liability Insurance under a policy issued to the Association. Members of an Associate bird observatory are not entitled to any other membership privileges.

3. Every member, except Associate, Honorary and Life Members shall pay to the Association an annual subscription. Life Members shall pay one subscription as a single payment or up to four (4) installments. Annual and Life subscriptions shall be determined from time to time at a Special General Meeting or at an Annual General Meeting. At such a meeting, various categories of Regular or Institutional membership may be established or amended and

corresponding annual subscriptions determined. The annual subscriptions shall be payable, in advance, on January 1st each year. The annual subscription of new members shall be payable immediately on submitting an application for membership in the Association. The first payment of members joining after October 1st shall cover the membership subscription for the following year, as well as the balance of the year in which they join.

4. Written notice shall be sent to any member whose subscription is three months in arrears; if the subscription still remains unpaid, the Executive Committee shall have the power to terminate membership one month after this notice has been sent.
5. Any member wishing to resign shall send written notice to the Membership Secretary.
6. The Executive Committee shall have the power to remove from the membership, any member whose conduct, in its opinion is prejudicial to the interests of the Association, by a two-thirds majority vote of those present at a meeting of the Committee; provided that no member may be so removed unless due notice has been sent to the member of the intention of the Committee to proceed under this Clause and of the nature of the charges made, and an opportunity has been afforded the member of answering such charges to the satisfaction of the Committee.
7. Members shall be entitled to attend and speak at all meetings and to introduce visitors at meetings. Only those Regular, Life and Honorary Members present at a meeting shall be entitled to vote.

OFFICERS AND MANAGEMENT

8. The officers of the Association shall be President, two Vice-Presidents (at least one of whom shall be drawn from members resident outside the Metropolitan Toronto area), Membership Secretary, Recording Secretary, and Treasurer. The Membership Secretary and Treasurer may be the same person.
9. The affairs of the Association shall be administered by an Executive Committee which shall consist of the officers of the Association, the Immediate Past President, and four other members (at least one of whom shall be drawn from members resident outside the Metropolitan Toronto area). The Editor of the OBBA Journal, the Editor of the OBBA Newsletter and the Representative of the Banding Office shall be ex-officio members of the Executive Committee, as shall any representative appointed under Clause 16 of this Constitution by an observatory or established banding station

10. The officers and members of the Executive Committee shall be elected annually at the Annual General Meeting and shall hold office until the completion of the next Annual General Meeting, or until their successors are elected. No officer or other elected member of the Executive Committee shall be eligible for more than four consecutive terms in the same office or as an elected member. The Executive Committee shall have the power to fill any vacancies occurring during its term of office.
11. Four members of the Executive Committee shall form a quorum.
12. Meetings of the Executive Committee shall be called at such times as the President may appoint, and must be called by him within three weeks of the written request of three members of the Committee.
13. The Executive Committee may delegate any of its powers to standing or special committees of a member or members. Any member of the Association may be appointed to serve on such committees. The President shall be an ex-officio member of all committees except the Nominating Committee.
14. A Nominating Committee consisting of a chairman and two members from the membership at large shall be appointed by the Executive Committee at least one month before the date of the Annual General Meeting.
15. Within one month of the Annual General Meeting, the Executive Committee shall annually appoint Editors for the OBBA Journal and OBBA Newsletter and a Chairman for each of the standing committees. If not already a member of the Executive, each Chairman of a standing committee shall have the right to attend meetings of the Executive Committee.
16. Each observatory or established banding station recognized by the Executive Committee shall be entitled to appoint a non-voting representative to the Executive Committee.
17. The financial year of the Association shall be the calendar year. Each year, two persons shall be appointed to audit the accounts of the Association, one to be appointed by the Executive Committee and one to be elected by the members of the General Meeting immediately preceding the Annual General Meeting. If the office of Treasurer at any time becomes vacant, the accounts shall be audited immediately by two auditors appointed by the Executive Committee.

DUTIES OF OFFICE

18. The President shall normally preside at all General Meetings of the Association and of the Executive Committee. In the absence of the President, the chair shall be taken by a Vice-President; in the absence of both Vice-Presidents, a Chairman shall be appointed by the meeting. In the case of equality of votes, the Chairman of the meeting shall have the deciding vote.
19. The Membership Secretary shall be responsible for the processing of membership applications and renewals and all activities related to such.
20. The Recording Secretary shall be responsible for the custody of all documents, for the general correspondence of the Association, for keeping minutes of all formal meetings of the Association and the Executive Committee, and other duties as may be assigned by the Executive Committee.
21. The Treasurer shall keep an account of all receipts and expenditures, a statement of which, certified by the auditors, shall be presented by him at the Annual General Meeting. The Treasurer shall submit a report at the meeting of the Executive Committee immediately preceding the Annual General Meeting. This report shall be presented for adoption at the Annual General Meeting.
22. The Executive Committee shall present annual reports from, at least, the President, Membership Secretary, Treasurer and Journal Editor for adoption at the Annual General Meeting.

MEETINGS AND ELECTIONS

23. The Association shall endeavour to hold additional general meetings annually.
24. Unless otherwise ordered by the Executive Committee, an Annual General Meeting shall be held within four months of the close of the financial year, at the call of the President.
25. A Special General Meeting of the Association shall be called upon the request of the Executive Committee or of twenty (20) members; such requests shall be addressed to the Recording Secretary and shall specify the purpose for which the meeting is called.
26. Notice of the Annual General Meeting or of any Special General Meeting shall be sent to each member at least two weeks before the meeting is to take place.
27. Ten members shall form a quorum at meetings.

28. The Nominating Committee shall nominate the officers and members of the Executive Committee for the ensuing year. Additional nominations may be made, in writing, by any two members of the Association at the Annual General Meeting. The written consent of the nominee must accompany all nominations.
29. Voting in elections shall be made by ballot.

AMENDMENTS TO THE CONSTITUTION

30. Amendments to the Constitution may be made only at a Special General Meeting convened for that purpose as provided in Clause 25; or at an Annual General Meeting, provided that introduction of the proposed amendments has been approved by the Executive Committee prior to circulation of the notice of the Annual General Meeting.

Notice of Amendments to be voted on at a Special General Meeting or an Annual General Meeting shall be sent to members along with notice of the meeting, as provided in Clause 26.

A two-thirds majority of those members voting at the meeting is required for acceptance of such amendments. Amendments to the Constitution may be proposed by any member of the Association

31. A copy of the Constitution will be forwarded to any member on request to the Recording Secretary.
32. Upon a vote of the general membership, the Directors shall be empowered to dissolve the Association and turn over all properties to the Long Point Bird Observatory or an organization with similar goals. The vote shall be by mail with a count being taken 60 days after the mailout.

BY-LAW NUMBER 1 **(Enacted April 4, 1998)**

1. Remuneration of Directors, Officers and Members.

The business of the Association shall be carried out without purpose of gain for its Members and any profits or other gains to the Association shall be used in promoting and furthering its objectives and activities. A director shall serve as such and in any capacity as officer without remuneration, and no director shall directly or indirectly receive any profit from the position of director or officer, provided that a director may be paid reasonable expenses incurred in the performance of the duties of a director or officer.

2. Effective Date.

The effective date of this by-law shall be the first day of January, 1998.

PROPOSED CHANGE TO OBBA COSTITUTION AS OF JANUARY 2014.

At the OBBA Board Meeting on January 12 2014 the following change to the OBBA Constitution (Revised February 2002) was proposed and passed by the board.

To change clause 10 from:-

10. The officers and members of the Executive Committee shall be elected annually at the Annual General Meeting and shall hold office until the completion of the next Annual General Meeting or until their successors are elected. No officer or other elected member of the Executive Committee shall be eligible for more than four consecutive terms in the same office or as an elected member. The Executive Committee shall have the power to fill any vacancies occurring during its term of office.

to:-

10. The officers and members of the Executive Committee shall be elected annually at the Annual General Meeting and shall hold office until the completion of the next Annual General Meeting or until their successors are elected. No officer or other elected member of the Executive Committee **WITH THE EXCEPTION OF AND/OR THE RECORDING SECRETARY OR THE TREASURER** shall be eligible for more than four consecutive terms in the same office or as an elected member. The Executive Committee shall have the power to fill any vacancies occurring during its term of office.